Credit Card Online Payment
(Banner 9)

Student User Guide
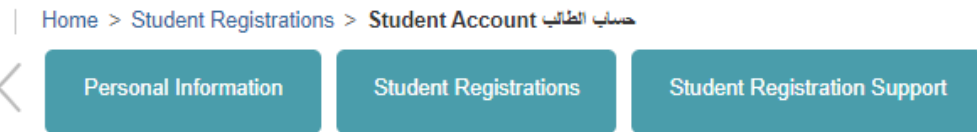
Prepared by,
Banner Team

Contents

1 Online Payment

1) Select After you login to myBanner, click on "Student Registrations".

| Home > Student Registrations > **Student Account** حساب الطالب

2) Click on "Student Account" under the "Student Registrations" menu

| Home > Student Registrations > **Student Account** حساب الطالب

3) Click on "Online Payment" link

| Home > Student Registrations > **Student Account** حساب الطالب

4) Select the term, click on the button "Submit".

Select Term

| Home > Calculated Repayment Plan Summary > **Select Another Term**

Select a Term: Fall 2023 ▼

Submit ⬅

© 2023 Ellucian Company L.P. and its affiliates.

RELEASE: 8.7.1

---

5) Click on Pay Now button.

Account Detail for Term

| Home > Student Registrations > Student Account حساب الطالب > **Account Detail for Term**

💬 Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

202310 Fall 2023 Term Detail

Description	Item Date	Charge	Payment	Balance	Pay Now ⬅
Net Term Balance				QAR 0.00	
Net Balance for Other Terms:				QAR 38.00	
Account Balance:				QAR 38.00	

Pay Now ⬅

Select Another Term ■ Statement and Payment History

---

6) Insert the payment amount and then click on "Submit" button.

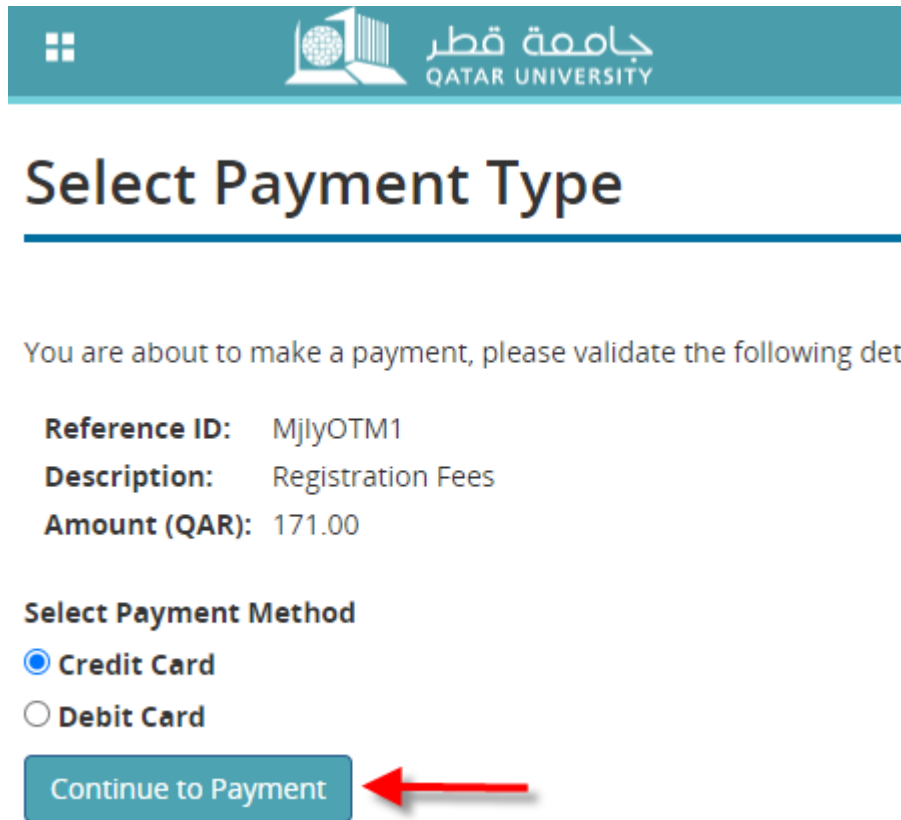## Tuition and Fees Payment

| Home > **Tuition and Fees Payment**

* indicates required field
Payment Amount: * [   ]

Submit ⬅

© 2023 Ellucian Company L.P. and its affiliates.

7) Select "Credit Card" option and click on "Continue to Payment" button as shown below

8) Enter your information in the fields (First Name, Last Name, Address Line 1, City, Phone Number and E-mail).

💡 **Important Note: Please insert the first name, last name, and city in English in the highlighted fields and do not insert number to ensure successful payment.**

9) Select card type (visa or MasterCard) and 16 digits of card number and expiration month and year along with CVN, which is located at the backside of credit card. Then, click on "Pay" button

10) The payment confirmation page will display as shown below and click "Pay" button to process your payment

cybersource
A Visa Solution

Review your Order

Billing Address   Edit Address

TSTUDENT1 TSTUDENT
al waab
doha
Qatar

Payment Details   **Your Order**

Card Type   Mastercard   Total amount   QAR

Card Number   XXXXXXXXXXXX

Expiration Date

Back   Pay

Cancel Order

11) Enter the One-Time-Password (OTP), which you will receive as a message on your mobile phone, and click on "Submit" button.

QIB المصرف   **VISA**

Purchase authentication

The One Time Password (OTP) has been sent to your registered contact with QIB.

Transaction Details

Merchant: QATAR UNIV   ITY ECOMMERC
Transaction Amount: QAR 2.00
Card Number: ************
Enter Code: [   ]

Click here to receive another code

Submit

Terms and Conditions Apply   Exit

12) The payment status page will display and click on "Please click here to complete your payment" link to return to Banner Self-Service

13) After clicking on "Please click here to complete your payment" link in the previous page, the payment status page will appear indicating that the payment has been successfully processed and the paid amount has been posted into student account.